

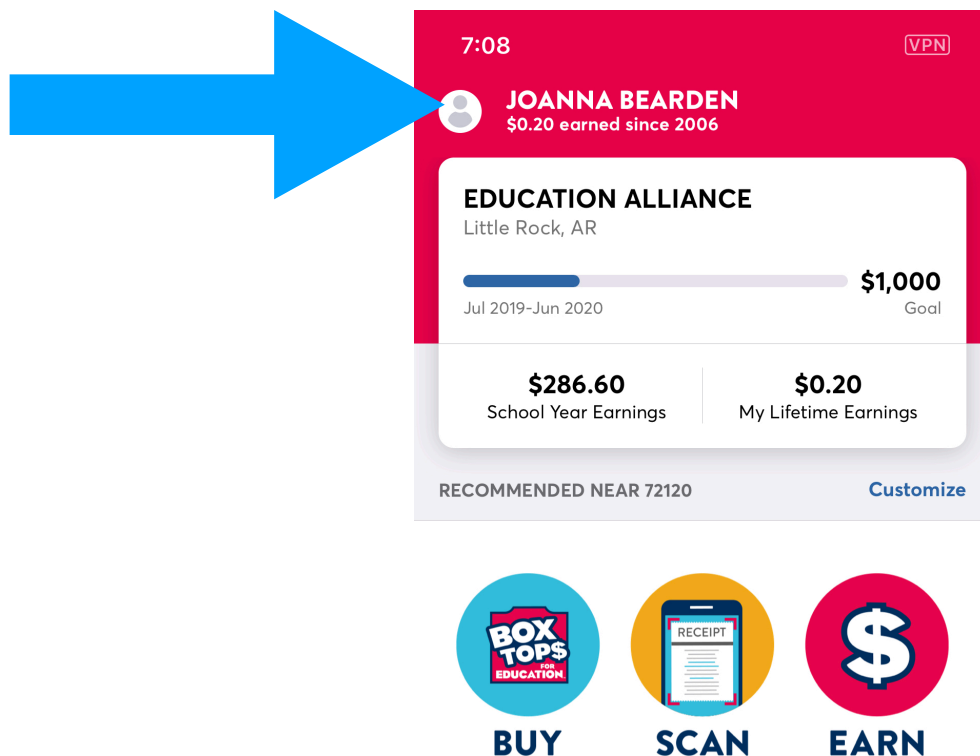
Hello fellow Supporters of Education Alliance,

We have news on how the NEW Box Tops for Education (BTFE) app will affect your donations.

Thank you so much for all of the work, love and support all of you have so generously given to EA. Lisa, Jerry, and the rest of the team work so hard for everyone to have the freedom to choose what is best for their children, and make sure everyone has the resources to do so.

The app really is easy. First time you open the BTFE app, you will be prompted to either create an ID and password or enter a preexisting ID and password. Next you will choose Education Alliance (School ID: 960155) to receive the benefits.

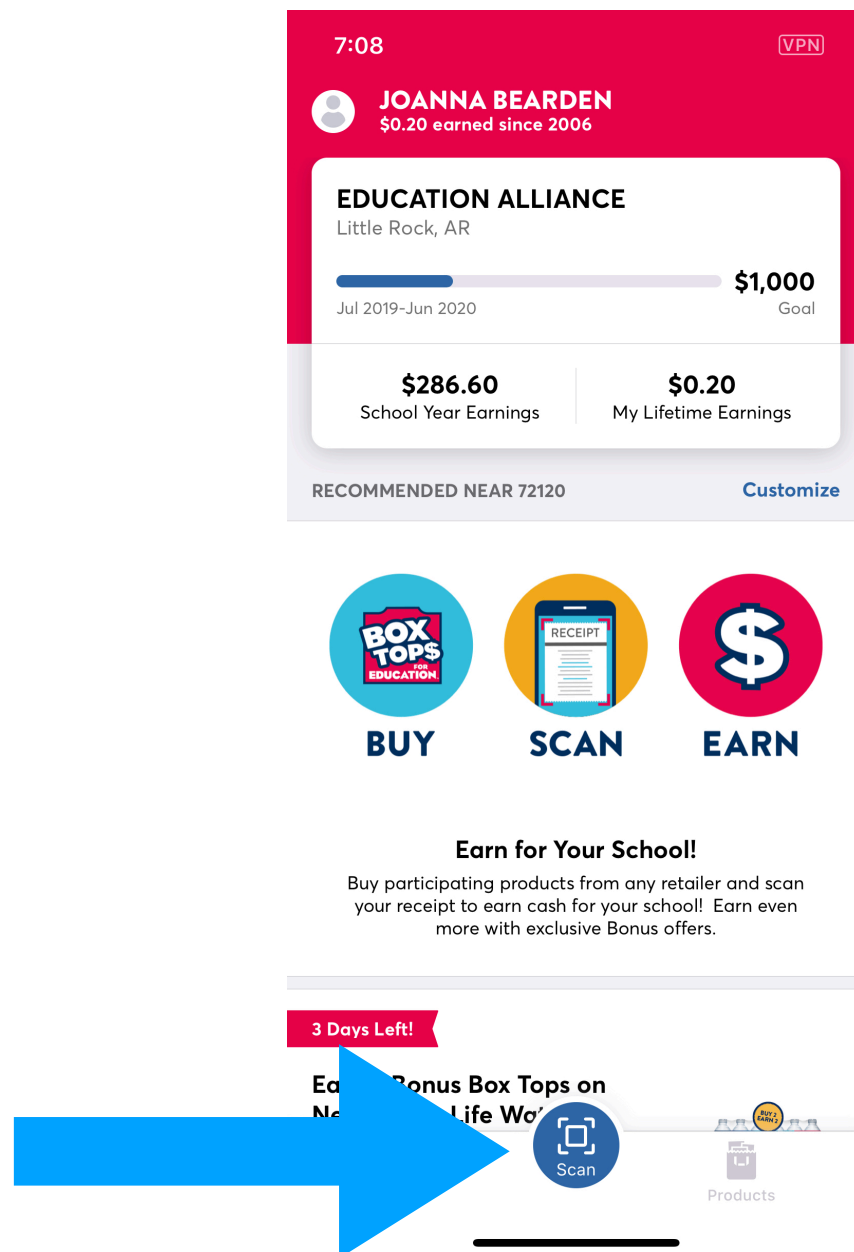
Tap on the portrait silhouette in the top left corner. This is where your profile information is located.



Scroll down until you see SCHOOL.

We want to make sure that Education Alliance is listed in this spot. Tap on the field to make any changes.

Now everything is ready to rock and roll! On the BTFE app's home page bottom and center will be the scan button.



Tap here and the app will walk you through every step!



STEP 1

Find a well-lit, flat surface to lay your receipt on. Position your camera above, looking straight down.



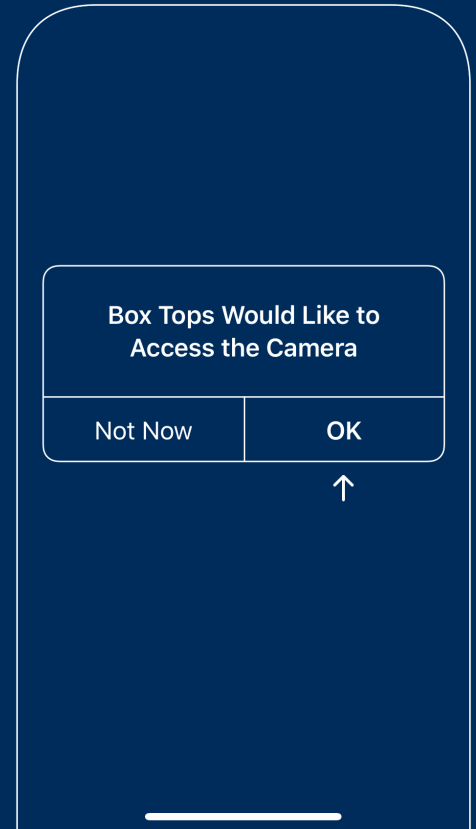
STEP 3

If your receipt is too long to fit the frame, tap the "Add Section" button to stitch two shots together.

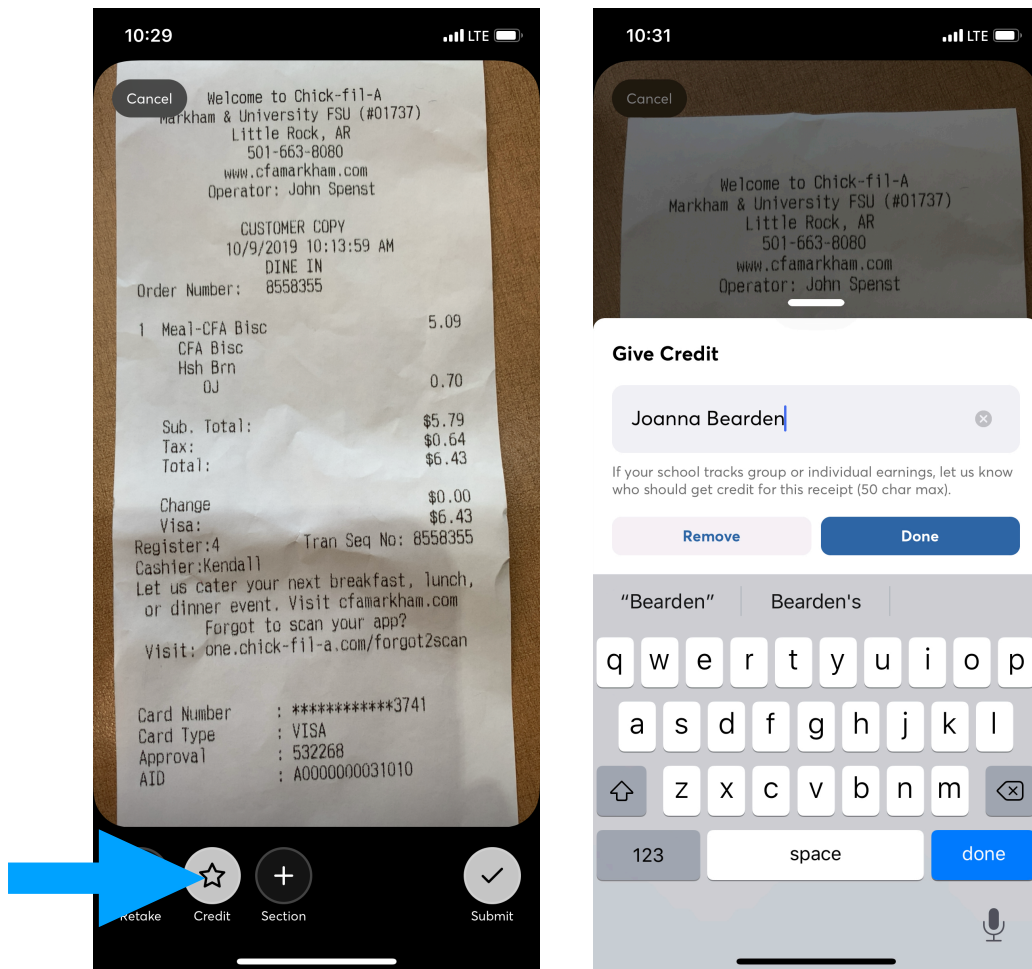


ONE MORE THING

Before we can get started, we need permission to access your camera.



We know everyone is curious as to how everyone will get the credit for their submissions. BTFE has heard your concerns!



After you have scanned your receipt, but before you submit, tap on the credit button in the lower left of the screen. You can submit your organization or name for the credit.

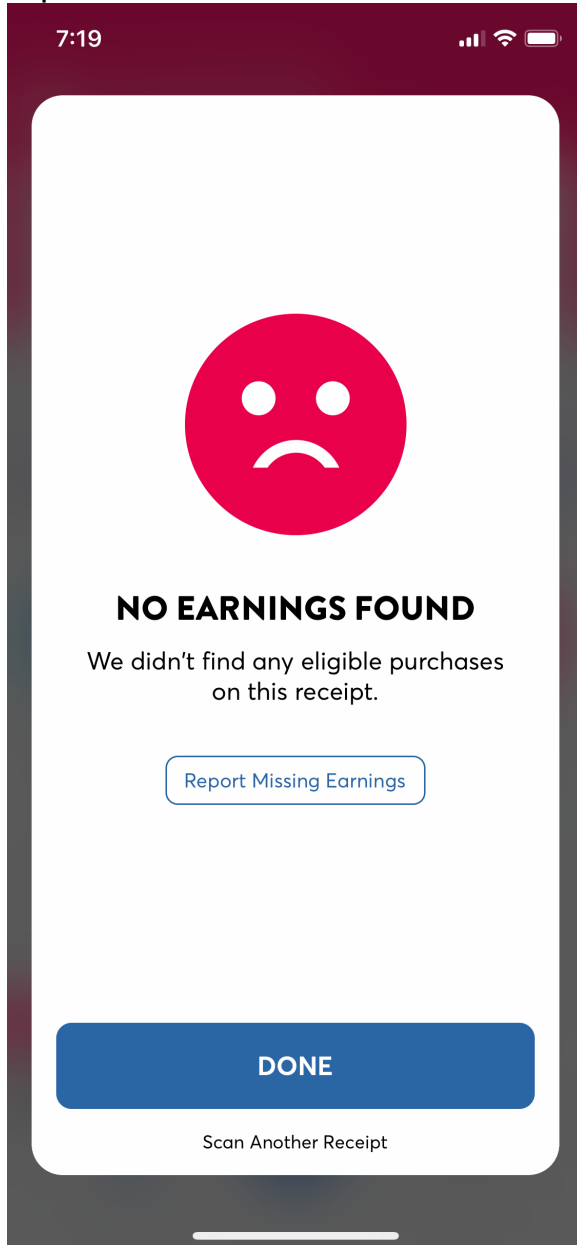
ATTENTION

You must contact Education Alliance before your first submission for two reasons:

- to ensure that you have a unique submission name (so two Mary Smiths are not credited as one)
- to ensure EA has your correct mailing address (so that the check is not lost in the mail)

Once you have submitted your receipt you will see:

If you submit a receipt with no box top credit:



If If you submit a receipt with box top credit:

